MINUTES OF THE WASHINGTON COUNTY
PLAN COMMISSION MEETING
APRIL 4, 2011
COUNCIL CHAMBERS- CITY HALL BUILDING

This public meeting was called to order by President David Hoar. In attendance at the start of the meeting were President David Hoar, members Jim Day, Lane Freiberger, Brad Shelton, Eric Rusby, Adam Dufour, John Mishler, and Scott Maudlin. President David Hoar tabled the approval of the minutes from the previous meeting until Member Jeff Souder arrived. At 8:00, Member Jeff Souder was in attendance. Attorney Tom Scifres was not present. Building Commissioner/Plan Director Travis Elliott kept the minutes of this meeting.

Member Lane Freiberger made the motion to accept Rules of Procedures with Member John Mishler seconding the motion. President David Hoar opened the floor for discussion on the matter. President David Hoar and Member Eric Rusby mentioned their concern for holding down fees, but also being able to pay for clerical services. Member Adam Dufour mentioned continuance fee being $100.00, and also mentioned the board could continue with applicant without charging $100.00. President David Hoar stated that if a group is present, one representative from the group could speak. There is a 10 minute speaking limit. If necessary, the Commission can grant more time.

Max Green questioned if board members can be replaced if a conflict of interest exists. President David Hoar stated that if the board felt there was a conflict of interest, they would differ to Commissioners. Member Brad Shelton stated that in the Rules of Procedures, a conflict of interest procedure be addressed. Member Brad Shelton also stated to abstain from voting, or stepping down could be a vote toward the negative. President David Hoar stated that if someone is removed from the vote, they should state why. Member Brad Shelton then stated that if not enough votes are present to make a decision on an issue, it could be tabled to the next meeting. President David Hoar requested to close the discussion. Member Eric Rusby made the motion to close discussion on the matter. Member Scott Maudlin seconded the motion to close and passed unanimously.

President David Hoar requested that everyone vote by name to adopt the Rules of Procedures. All members present except for Member Jeff Souder voted to adopt and accept the Rules of Procedures.

Stephanie Porter, 8811 S. Horners Chapel Road asked the board to check on a parcel of property that was being subdivided closed to her residence. Her concern was that it did not go through the plat process. The board advised her to start with Surveyor Jeff Souder to see if the property went through the plat process.

President David Hoar reviewed minutes from the previous meeting and asked for motions to approve minutes. Member Scott Maudlin made a motion to approve minutes from the previous meeting. Member Eric Rusby seconded the motion which passed unanimously.

Member Souder reported to the board regarding Sub Committees as follows:

1. Roads & Subdivision Committee: John Mishler, Rick Graves
2. 911 Emergency Services: Desi Alexander, Larry Freiberger
3. Citizen Advisory Committee: Jim Day, Don Hacker
4. Document Drafting Committee: Travis Elliott, Eric Rusby, Jeff Souder, Tom Scifres

Member Jeff Souder expressed to the board concerns for a smooth transition from our county to surrounding counties. President Hoar asked for motions to accept committees. Member John Mishler made the motion, Member Jim Day seconded the motion which passed unanimously.

President David Hoar stated that he would like to make a sub committee for water shed with Member Scott Maudlin. Member Eric Rusby raised questions regarding plat ordinances. Member Lane Freiberger made a motion for Member Scott Maudlin to be on the sub committee for water shed. Member Adam Dufour seconded the motion which passed unanimously.

President David Hoar stated that the next meeting will be held May 2 @ 7:00 p.m.

Member Eric Rusby discussed the need for a definition of subdivision, and wanted to make a motion. Member Jeff Souder stated that the definition for a subdivision is in the comprehensive plan.

President David Hoar requested that Tom Scifres be added to the Document Draft Committee, which is reflected in the minutes.

There was some discussion by Member Jeff Souder regarding the 4 categories of subdivisions. There was also some discussion by Member Brad Shelton regarding CFO's and CAFO's concerns and procedures.

There being no further business at hand, President David Hoar made a motion to adjourn, with Member Jim Day seconding the motion which passed unanimously.

President, David Hoar

Lane Freiberger

John Mishler

Jim Day

Brad Shelton

Eric Rusby

Scotty Maudlin

Adam Dufour

Jeff Souder