MINUTES OF MEETING OF
WASHINGTON COUNTY PLAN COMMISSION
Held February 3, 2014 at 7:00 p.m.
Council Chambers—City Hall Building

The meeting was called to order at 7:00 p.m. by President David Hoar. Danielle Walker led the audience in the Pledge of Allegiance and Jim Day offered prayer. Secretary/Attorney Thomas E. Scifres took roll call. Absent were Scott Maudlin and Adam Dufour. Minutes from the December meeting were approved upon the motion of Jim Day, seconded by Jerry McClellan and unanimously carried. It was noted that the January meeting was cancelled due to inclement weather.

This being the first meeting of the year, pursuant to Indiana statute, the Plan Commission is required to elect from its membership a President, Vice President and Secretary. David Hoar turned the floor over to Secretary/Attorney Thomas E. Scifres who opened the floor for nominations.

Jeff Souder made the motion that David Hoar be President with Jim Day seconding that motion. With no further discussion or nominations Jeff Souder made the motion that the nominations be closed with Jim Day seconding, the motion to close was passed by unanimous vote. David Hoar was then elected President by a vote of 5-0 with David Hoar abstaining.

At this time, David Hoar took control of the meeting and asked for nominations for Vice-President. Phillip Marshall made the motion that Danielle Walker be Vice President with Jerry McClellan seconding that motion. With no further discussion or nominations Jeff Souder made the motion that the nominations be closed with Ervin Day seconding, which motion passed by unanimous vote. Danielle Walker was then unanimously elected Vice-President.

President Hoar then asked for nominations for Secretary. Jim Day nominated Thomas E. Scifres as Secretary and made the motion to also retain him as legal counsel for the Plan Commission, with Phillip Marshall seconding that motion. With no further discussion or nominations, Jim Day made the motion that nominations be closed with Jerry McClellan seconding. The motion to close nominations was passed by unanimous vote. Thomas E. Scifres was then unanimously elected Secretary and retained as legal counsel.

The next order of business was the setting of the meeting schedule for the ensuing year. President Hoar noted that the Commission had been meeting on the first Monday of every month, except on those dates that conflicted with a holiday. The Commission discussed any conflicts with the Monday meeting schedule. David Hoar suggested that the Commission meet every first Monday of the month except for September 1, 2014, which is Labor Day. The date of that meeting will be changed to Tuesday, September 2, 2014. Jerry McClellan made the motion to amend the calendar to

include January 5, 2015 and to approve the calendar with that amendment. Phillip Marshall seconded that motion, and it was carried by unanimous vote. David Hoar is to submit the calendar to the Secretary for the City of Salem and to the newspaper for publication.

The dates of the meetings for 2014 are as follows:

March 3, 2014	August 4, 2014
April 7, 2014	September 2, 2014
May 5, 2014	October 6, 2014
June 2, 2014	November 3, 2014
July 7, 2014	December 1, 2014
	January 5, 2015

The next order of business was the new Zoning Ordinance:

The membership discussed the establishment of points for the implementation of a "Bio-Filter", or land and vegetation, as an odor barrier. Thomas E. Scifres, David Hoar and Danielle Walker explained the utilization of NRCS Windbreak publication of November, 2012 and approval by the NRCS under that standard for windbreaks. Applicants who seek an award of points for an odor barrier will consult with the local NRCS office for approval of a plan compliant with the referenced publication for windbreaks. That office has agreed to issue a written approval of compliant plans to be submitted by the applicant.

Jeff Souder suggested to David Hoar that the zoning map needs to better reflect the City of Salem Zoning Ordinance. David Hoar suggested retrieving that map from Andrew Wright. Jeff Souder agreed to do so.

Phillip Marshall inquired about the regulations on manure spreading and David Hoar advised that this was limited to the State Chemists' office which is out of our jurisdiction.

Thomas E. Scifres discussed holding a public hearing during the March meeting and the process for Commission approval. Jim Day made the motion to set the March 3, 2014 meeting for public hearing and Jerry McClellan seconded that motion. It was passed by unanimous vote.

The membership then discussed the date and public placement of the ordinance. All agreed that such overlay language would get approved after a zoning ordinance is finally adopted. It will be posted at the following locations: Auditor's office, Extension office, Public Library, Plan Director's office and on IndianaProud.com. It was suggested that the March meeting be set at 7:15 p.m., immediately following the public meeting at 7:00 p.m. Jerry McClellan made the motion to set the next meeting on March 3, 2014 at 7:15 p.m. Danielle Walker seconded that motion and it was unanimously carried.

The membership discussed the status of the Noise Ordinance and the Structure Height Ordinance. All agreed that such overlay language would get approved after a zoning ordinance is finally adopted.

Upon motion by Danielle Walker, seconded by Phillip Marshall, and carried by unanimous vote, the meeting was adjourned.

David Hoar, President

Danielle Walker, Vice-President

Jerry McClellan

Adam DuFour

Phillip Marshall

Jeff Souder

Jim Day

Ervin Day

Scott Maudlin

COMMISSION ATTORNEY

Thomas E. Scifres