MINUTES OF MEETING OF
WASHINGTON COUNTY PLAN COMMISSION
BOARD OF ZONING APPEALS
Held January 7, 2019
Washington County Conference Room

Members of the Washington County Plan Commission and Board of Zoning Appeals met at 5:30 p.m. for work session and review of the Zoning District Use Chart. Present were Danielle Walker, Ervin Day, Mark Hartman, Todd Ewen, Kevin Baird, Keeley Stingel, Max Greene, and Darrell Tye and David Hoar, Ex Officio; absent were Anthony Scifres, Deirdre Miller and John Mishler.

Regular meeting of the Washington County Plan Commission was called to order at 7:00 p.m. Board members present were Danielle Walker, Ervin Day, Mark Hartman, Todd Ewen, Kevin Baird, and Keeley Stingel; absent were Anthony Scifres and Deirdre Miller. Board of Zoning Appeals members present were Max Greene, Darrell Tye, and Mark Hartman; absent were Anthony Scifres and John Mishler. Also present were David Hoar, Ex-Officio, Commission Attorney, John Mead, Plan Director Travis Elliott, and consultant K.K. Gerhart-Fritz.

The Pledge of Allegiance was led by Darrell Tye; Kevin Baird offered prayer.

Minutes of the December 3, 2018 meeting were reviewed. Upon motion by Kevin Baird, second by Ervin Day, the minutes were unanimously approved as presented.

The Board's attorney was asked to conduct the election of officers. Upon motion by Todd Ewen, second by Keeley Stingel, Mark Hartman was nominated for the office of President. Upon motion by Todd Ewen, second by Kevin Baird, and the same being unanimously approved, nominations were closed; Mark Hartman was unanimously elected as President. Upon motion by Todd Ewen, second by Keeley Stingel, Danielle Walker was nominated for the office of Vice President. Upon motion by Todd Ewen, second by Ervin Day, and the same being unanimously approved, nominations were closed; Danielle Walker was unanimously elected as President. Upon motion by Todd Ewen, second by Kevin Baird, Keeley Stingel was nominated for the office of Secretary. Upon motion by Todd Ewen, second by Mark Hartman, and the same being unanimously approved, nominations were closed; Keeley Stingel was unanimously elected Secretary.

John then turned the meeting back over to Mark Hartman, President of the Commission.

Upon motion by Darrell Tye, second by Todd Ewen, the contract with K.K. Gerhart-Fritz as consultant to the Commission was ratified.

Upon motion by Keeley Stingel, second by Kevin Baird, John W. Mead was appointed as attorney for the Commission. The letter of engagement was approved. John explained those circumstances in which services will be billed at the hourly rate.

The Commission returned to review of the Zoning District Use Charts with the guidance of K.K.

Max Greene asked the attorney to review the appointments to the Board of Zoning Appeals to see if they are current.

After reviewing the remainder of the use charts, K.K. was asked to incorporate the changes requested by the Commission into the chart and then distribute the same to the Commission.

There was discussion regarding the difference between a home occupation and an in-home business. K.K. will do some research and provide the Commission different examples of definitions from other counties.

The Commission completed its review of the Zoning Use Matrix Chart.

The Commission reviewed the meeting dates established by the Washington County Council. Upon motion by Kevin Baird, second by Keeley Stingel, the Commission unanimously adopted the schedule of meeting dates established by the County Council, excluding the quarterly meetings of the Council. Meetings will be held beginning at 7:00 p.m. at the County Courthouse located at 99 Public Square, Suite 200, Salem, Indiana. The Commission requested its attorney to publish the dates in the local newspaper.

There being no additional business to come before the meeting, upon motion of Todd Ewen, second by Ervin Day, the Commission unanimously approved to close the meeting at 9:03 p.m.

The Board of Zoning Appeals was not called to order; no action taken.

Washington County Plan Commission by:

Mark Hartman, President

Danielle Walker, Vice President

Keeley Stingel, Secretary

Ervin Day

Todd Ewen

Anthony Scifres

Kevin Baird

Deirdre Miller

Emily Rodman

WCPC Attorney:

John W. Mead