**MINUTES OF MEETING OF**
**WASHINGTON COUNTY PLAN COMMISSION**
**BOARD OF ZONING APPEALS**
**Held September 9, 2019**
**Washington County Courthouse Conference Room**

Regular meeting of the Washington County Plan Commission was called to order at 7:00 p.m. Board members present were Mark Hartman, Todd Ewen, Kevin Baird, Keeley Stingel, and Emily Rodman; absent were Danielle Walker, Ervin Day, and Deirdre Miller. Board of Zoning Appeals members present were Max Greene, and Mark Hartman; absent were Darrell Tye and John Mishler. Also present were Commission Attorney, John Mead and Plan Director Travis Elliott.

The Pledge of Allegiance was led by Keeley Stingel, Kevin Baird offered prayer.

Minutes of the August 5, 2019 were not available for review or approval.

Plan Director Travis Elliott presented the application of Patty Kiser for a 60 foot setback. Ms. Kiser wants to replace her existing mobile home with a newer model. Because of the size of the lot and the location of the septic, it would not be possible, without considerable expense, to relocate the foundation for the mobile home beyond the 60' setback. Travis had previously issued a building permit. There was discussion among the Commission regarding how much discretion to allow to the Plan Director in the granting of permits. No action was taken by the Commission to rescind the permit.

There was further discussion regarding enforcement of the 60' setback. It was decided that in matters of new construction, the 60' setback would be enforced strictly. In other matters, discretion will be given to Travis to make the call.

There was discussion regarding the matter of survey splits being processed by the Surveyor rather than being done by Travis. The surveyor had requested a salary supplement for staff for adding workload. Travis had been reviewing these, but now the Surveyor's Office is handling.

There being no additional business to come before the meeting, upon motion of Kevin Baird, second by Todd Ewen, the Commission unanimously approved to close the meeting at 8:45 p.m.

The Board of Zoning Appeals was not called to order; no action taken.

Washington County Plan Commission by:

Mark Hartman, President

Danielle Walker, Vice President

Keeley Stingel, Secretary

Ervin Day

Todd Ewen

Kevin Baird

Deirdre Miller

Emily Rodman

WCPC/BZA Attorney:

John W. Mead